**Pregame**

* Contact your Co-official prior to game (1 day)
* Make sure you have all your equipment.
* Be on time (30 min. prior to game.)
* Be prepared both physically and mentally
* Discuss new rules and points of emphasis
* Discuss what to talk about at players conference
* Make sure table crew is on the same page
* Game Fight Procedures
* Maintain composure
* Appearance
* Sharp Mechanics
* Be decisive
* Be enthusiastic
* Maintain Player safety
* Be open
* Know the rules

**Game Situations**

* Trail – always get to the last person in front of you and maintain the triangle (transition)
* Center – in the backcourt, get to the second player (do NOT get in a hurry to get across half court- help your trail)
* Lead – be assertive during free throws and be enthusiastic about it
* Signals – sell a call by using your voice- not your body
* Call the game from start to finish
* Make a good toss to start the game- if bad – start over
* Focus on getting the call right
* Block/charge: if offensive player gets head and shoulders past the defender then it is a block. Also, defender needs to be in position before BHD leaves floor
* Illegal hands – the hands are part of the ball, hand to hand contact is NOT a foul. Only call a push if the players use their hands to push, if pushing with body then it is a block
* Have patient whistles
* Come together as a crew to discuss what is happening after a dead ball
* Own your primary, stay wide as Lead on drives to goal, never call a foul from the closed down position since you are only at closedown in prep to start a rotation. Let the proper official take the call on double whistles
* Don’t have long distance weak whistles
* Don’t run off as trail during rebound- step DOWN
* Know your out of bound locations – take the ball out at the proper spot
* Be sure to referee where you came form during a rotation
* It is ok to walk through the players when reporting foul as Lead
* Point and say color on out of bounds
* Communicate who the shooter is
* Stay aware of the clock
* Communicate on double whistles
* Adjust your position to get a good look
* As Lead- look for reasons to rotate but don’t be a jackrabbit. Do not rotate on drives to basket, passing, shots. Mirror the ball and get wide on drives to get a good look
* As Center- look for off-ball fouls (illegal act and gain advantage). Adjust your position to get a good look.
* As Trail- adjust your position and stay connected on drives to the basket

**Coaches**

* During coaches meeting before the game. Ask the coach if y’all can agree on two things tonight, can we agree to talk to each other and not at each other and if you want to discuss a play or situation, let’s talk during a timeout, not during play
* Walk coaches back to bench area before addressing them
* Approach coaches from the side, not face to face-could be taken as confrontation Ask coach for a specific play to be addressed not random complaints
* Ask the coach to allow you and your crew to make adjustments instead of saying let us call the game
* Be honest with a coach about a call. “Coach that was a tough call and I will go back and look at it”

**Post Game**

* Review game situations
* Discuss Controversial Calls
* Discuss Technical problems (Clock, etc…)
* Address any Serious Incidents